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*For questions, please contact [josh@hindman.org](mailto:josh@hindman.org).*

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## Virtual Learning Consent Form

for Hindman Settlement School / ReadingCorps Programs

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At Hindman Settlement School, we utilize virtual learning environments such as Zoom and GoToMeeting to conduct tutoring, assessments, and other online enrichment programs.

Technology use in Kentucky schools and for educational outreach programs for youth is governed by federal laws including those listed below. Hindman Settlement School and its partners have taken the steps necessary to ensure compliance with these regulations.

### **Children's Online Privacy Protection Act (COPPA)**

COPPA applies to commercial companies and limits their ability to collect personal information from children under 13. This organization's use of student information is solely for education purposes and will not be shared with any third-party platforms or any other outside party. For more information on COPPA, please click here: <https://www.ftc.gov/tips-advice/business-center/guidance/complying-coppa-frequently-asked-questions>



## Child Internet Protection Act (CIPA)

Hindman Settlement School, along with its subsidiary programs, is required by CIPA to have technology measures and policies in place that protect students from harmful materials including those that are obscene and pornographic. No materials such as these will be allowed in any classroom, "chat," private or group setting. For more information on CIPA, please click here: <https://www.fcc.gov/consumers/guides/childrens-internet-protection-act>

## Family Educational Rights and Privacy Act (FERPA)

FERPA protects the privacy of student education records and gives parents the rights to review student records. Under FERPA, schools may disclose directory information but parents may request the school not disclose this information. Please let us know if you would not like your contact information shared with the rest of the class for directory purposes. For more information about FERPA, please click here: <https://www2.ed.gov/policy/gen/guid/fpco/ferpa/index.html>

Student First Name \_\_\_\_\_

Student Last Name \_\_\_\_\_

- Student Grade \_\_\_\_\_
- School Name \_\_\_\_\_
- By signing below, I confirm that I have read and understand the following:

I grant permission for my child to participate in live virtual learning and/or assessment offered by Hindman Settlement School through its staff and contractors.

I understand that some virtual sessions may be recorded for archival and promotional purposes and give consent for these recordings of meetings to be utilized by the organization for these purposes.

Under FERPA and corresponding Kentucky law, a student's education records are protected from disclosure to third parties. I understand that my student's education files/records are stored in a secured and encrypted database managed by America Learns, Inc. I understand that Hindman Settlement School will not share student information with any third party, but student records may be requested by a parent/guardian at any time.

- Parent/Guardian First Name \_\_\_\_\_
- Parent/Guardian Last Name \_\_\_\_\_
- Parent Guardian Email \_\_\_\_\_

Signature \_\_\_\_\_

